

Date_____

**APPLICATION FOR SITE PLAN REVIEW
TOWN OF BRENTWOOD, N.H.**

Name of applicant

Phone number

Email

Mailing Address of Applicant

Town & State

Property tax map number

street address/location of property

Property owners name & address
(If different than applicant's)

TYPE OF APPLICATION

SITE PLAN REVIEW - GIVE A BRIEF DESCRIPTION OF THE PROJECT

“I hereby authorize the Brentwood Planning Board and its agents to access my land for the purpose of reviewing this plan, performing road inspections and any other inspections deemed necessary by the Board or its agents, to insure conformance of the on-site improvements with the approved plan and all Town of Brentwood ordinances and regulations.”

Date

Owner's Signature

Name of Applicant _____ Date _____

Location of Property _____

TOWN OF BRENTWOOD SITE PLAN REVIEW APPLICATION - CHECKLIST

FEES: The following is a partial list of fees that may be charged, when applicable, and must be paid prior to the recording of the mylar.

The following fees are to be paid upon application to the Planning Board:

- _____ \$200.00 for application and secretarial fees - non-refundable
- _____ \$200.00 Professional Planner - non-refundable
- _____ \$ 10.00 per abutter -Cost of certified mailings to each land owner within 200 feet, the applicant, owner of the subject property/s (if different than applicant) and the name & address of every engineer, architect, land surveyor, or soil scientist whose professional seal appears on any plat submitted to the Board. **MUST BE ON 1" x 2 5/8" mailing labels, in TRIPLICATE**
- _____ \$100.00 for legal notice
- _____ \$1,500.00 for Town Engineer Plan Review
- _____ \$1,000.00 for Professional Fire Protection Review

Recording Fees and Consultant Fees that may apply:

- _____ Town Engineer
- _____ Fire Chief
- _____ Fire Consultant
- _____ Town Counsel
- _____ Rockingham Planning Commission, if additional time is required
- _____ Any other professional consultants required by the Planning Board
- _____ Fax, photocopies, express mail, etc.

A Site Plan Review application shall contain the following information, where applicable, to be considered complete.

- _____ Letter of Intent
- _____ Letter of Authorization
- _____ Copy of the Deed
- _____ List of Abutters and addresses **on mailing labels, in triplicate**
- _____ 7 full size, and 2 11" x 17" copies of the plans **Cover sheet shall show the subject parcel along with all abutting parcels within two hundred feet. Each parcel shall be labeled with their tax map references.**

Site Plan Review Checklist

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This checklist is strictly a guide. The Planning Board may require additional information as deemed necessary.

- _____ Date, title, north arrow, scale (not less than 1" =60')
- _____ Name & Address of developer and applicant to mylar
- _____ Names and property location of abutters on mylar
- _____ Site sketch displaying natural features
- _____ Plan of buildings showing type, size, location, and elevation of first floor
- _____ Building elevations indicating height, bulk, & surface treatment
- _____ Location & number of off-street parking
- _____ Location, width, curbing, and type of access and egress ways
- _____ Size and proposed location of water supply & Sewage facilities
- _____ Type and location of solid waste disposal facilities
- _____ Details of drainage features
- _____ Existing & proposed contours at minimum 2 - foot intervals
- _____ Details of existing and proposed landscaping
- _____ Details of proposed signage
- _____ Details of exterior lighting
- _____ Lines of existing streets
- _____ Surveyed property lines
- _____ Building & setbacks lines.
Include setbacks from very poorly and poorly drained soils, where appropriate

The Planning Board reserves the right to require any other exhibits or data deemed necessary to adequately evaluate a proposed development for Site Plan Review.